Data Set Transmission Form

1. **Center's Names:** **Sender:** _____ **Receiver:** _____
2. **Date Sent:** ___ ___ ___ ___ ___ ___ (Month/Day/Year)
3. **Sender's Name:** **Last:** _____ **First:** _____
4. **Phone Number:** (___ ___ ___) ___ ___ ___ ___ ___ ___ ___ Ext. _____
5. **Computer System Used:**
6. **Media Used** (check one): ☐ Diskette ☐ E-mail ☐ Hard Copy
   ☐ 3½" diskette
   ☐ Zip disk
7. ***Media Label Name***:
8.
8. **Data Set Name:**
9. **Logical Record Length:** ___ ___ ___ ___ Bytes (Raw Flat File only)
10. **Number of Records:** ___ ___ ___ ___ ___
11. **Type of File:** ☐ Raw ☐ Database (indicate software type and version below):
    Type:_____ Version: _____
    (such as SSD, Access, Paradox, Excel, Word, WordPerfect, etc.)
12. **File Compressed** (check one): ☐ No ☐ Yes - Method Used: _____
13. **Description**